



NATIONAL
FFA ORGANIZATION

Washington Leadership Conference

2019 Washington Leadership Conference Student Information

Created: 09/2018

We are excited that you are attending the Washington Leadership Conference (WLC). A full week is planned for you in our nation's capital. WLC is designed to combine personal growth and leadership development with an array of sightseeing events. Below is important information to help you prepare for your WLC experience.

CONFERENCE LOCATION

[Omni Shoreham Hotel](#)

2500 Calvert Street NW, Washington, D.C., 20008
202-234-0700

REGISTRATION FEES

Student registration fees include a participant workbook, training materials, supplies, meals, tours, lodging, transportation during the conference, a conference T-shirt, a polo shirt, and secondary accident insurance. Each student will be assigned to a guest room with up to three additional students of the same gender identification.

Student Conference Fee Schedule

Package Type	Price
Student - a shared room with up to three additional students of the same gender identification, conference materials, polo shirt, T-shirt, meals, transportation during the program, and all scheduled tours.	\$940 (\$890 + \$50)
A \$50 nonrefundable registration fee will be charged per student/advisor immediately upon registering, (student registration: \$890 + \$50 nonrefundable registration fee = \$940)	

CANCELLATION POLICY

- **60 days** before the first day of your conference week: **100 percent refund**
- **59-46 days** before the first day of your conference week: **50 percent refund**
- **45 days** or less before the first day of your conference week: **NO REFUND**

If a student does not show up for the conference and did not cancel in writing, no refund will be issued.

All cancellations must be received in writing via wlc@FFA.org

PRE- AND POST-CONFERENCE HOTEL ROOMS

Please Note: No minor student may reserve/book a room or stay at the Omni hotel unaccompanied by an adult for an overnight stay before Tuesday and after Saturday nights. **No exceptions.** This is the Omni Hotel's Age Requirement Policy: "To reserve a room and check in to our property, you must be at least 21 years of age. Photo ID is required at check-in." National FFA does not assume responsibility nor the liability of minors outside of the conference times/dates. Students can arrive anytime on Tuesday to alleviate the need for pre-conference rooms — please plan accordingly.



NATIONAL
FFA ORGANIZATION

Washington Leadership Conference

FFA does not have a room block for pre and post hotel rooms. Individuals are responsible for securing rooms directly with the Omni hotel. If you plan to arrive prior to Tuesday or stay after Saturday night, call the Omni hotel reservation desk directly at 202-234-0700 a minimum of fourteen (14) days prior to the date you plan to arrive to inquire on availability and room rate. When requesting a pre- and post-night discount for FFA attendees, please inform the reservation agent you are with FFA and the dates you are attending. Please note: the Omni hotel WILL sell out all dates, and rates will increase accordingly. There is an FFA rate at the Omni Shoreham, but it cannot be guaranteed, if the hotel is close to sell-out capacity.

If the Omni hotel is not able to accommodate a rate/room for you, there are many affordable options for chapters to stay in the Crystal City and Rosslyn areas (Holiday Inn Rosslyn, Marriott Key Bridge). A quick Google search will provide options in your price range and show you the locations.

STUDENT SUPERVISION

WLC staff will reside in the hotel and accompany participants during all workshops and tours throughout the week, except registration on Tuesday and Saturday afternoon, when participants have free time to tour Washington, D.C.

Room checks are conducted by WLC staff every evening; the conference hotel also provides nighttime security personnel.

Conference Size

Most conference sessions have an average enrollment of 370 students, which allows for maximum participation and personal contact with WLC staff.

ON-SITE CONFERENCE CHECK-IN

Conference check-in is on Tuesday afternoon in the [Pre-Function Blue Room](#), located on the first floor near the Parkview entrance. **You can go through check-in anytime between 3 - 5 p.m.** Do not check in at the hotel front desk. You will receive your conference materials and hotel room assignment during the check-in process. *Please note: Hotel room keys may not be available at the time you go through on-site check-in. It could be as late as 7-8 p.m. Please plan accordingly.*

You may store your luggage in the [Blue Room](#) if you arrive before 3 p.m. on Tuesday. Feel free to enjoy the [local area](#) or lounge in the hotel lobby until check-in begins.

The conference begins with a dinner served at 5:45 p.m.

If you arrive later than 5 p.m., please join us in the [Blue Room](#) on the first floor for the activities that are already taking place. There will be a late check-in held around 10:30 p.m. Tuesday evening for you to obtain your conference materials and hotel room assignment.

STUDENT INFORMATION PACKET (FORMS):

IMPORTANT - Students MUST complete and submit all conference forms to the conference staff by/on the day of arrival. All forms must be complete in order for students to participate. There is an electronic waiver found [here](#). Students must bring a physical copy of the [Personal Conduct Agreement and Medical Information](#) form to the conference.

Students are not eligible to participate unless these forms are completed in full, signed, and submitted to the conference staff on the day of arrival.



STUDENT PROGRAM – PACKING GUIDE

Students are required to wear Official FFA Dress (OD) on Wednesday night for the night tour of the memorials, Thursday morning/afternoon during the U.S. Holocaust Memorial Museum visit, and Friday morning while visiting the Capital. Wednesday morning's visit to Arlington National Cemetery students will wear the WLC polo provided by FFA along with black dress slacks.

All other times, casual dress will be worn, which includes everything except cami/tank tops; sleeveless shirts or dresses with straps less than the width of a dollar bill; halter tops; extremely short shorts and miniskirts; and cut-offs. Please use your best judgment in representing your chapter and FFA while attending WLC.

Note: It is suggested that females only wear flat black shoes with Official Dress due to the long periods of walking during the tours. *Be prepared to walk extensively.*

Official FFA Jacket	Official FFA Tie/Scarf	Black Slacks/Skirts (2-3)
White Shirts/Blouses (2-3)	Casual Shirts (3-4)	Black Socks/Nylons
Casual Dress Slacks/Skirts	Casual Shoes/Sneakers	Flat Black Shoes (no heels)
Shorts (finger-tip length only)	Umbrella	Raincoat/Light Jacket
Extra Spending Money (~\$75)	Camera	Work Clothes/Shoes (may get dirty)

Students are encouraged to leave irreplaceable items as well as those with a high-dollar or sentimental value at home. While we do not anticipate the loss or theft of such items, National FFA is not responsible for any items that are lost or stolen during a participant's experience at WLC.

STUDENT SCHEDULE

While in Washington, D.C., students have the opportunity to view most of the major sites, including:

Capitol Hill	Franklin D. Roosevelt Memorial	Jefferson Memorial
Korean War Memorial	World War II Memorial	Vietnam Veterans Wall
Washington Monument	Arlington National Cemetery	JFK Gravesite
U.S. Holocaust Memorial Museum	Tomb of the Unknown Soldier	U.S. Marine Corps War Memorial

Students also have opportunities for free time on Saturday afternoon. If there are additional sites students would like to visit, we recommend arriving before or staying after the conference.

TRAVELING TO/FROM THE CONFERENCE

Conference participants are responsible for booking their travel arrangements as well as ground transportation to/from the Omni hotel.

Travel by Air

WLC participants are encouraged to fly into Ronald Reagan Washington National (DCA) Airport; however, Washington Dulles International (IAD) Airport or Baltimore-Washington International (BWI) Airport are options. Transportation options to the Omni hotel are listed below for all three airports.

At Ronald Reagan Washington National (DCA) Airport: Tuesday, from 10 a.m. – 4 p.m. in Terminal B only, a



NATIONAL
FFA ORGANIZATION

Washington Leadership Conference

WLC staff person, wearing a WLC shirt and carrying a WLC sign, will be located near baggage claim #10 on the lower level (follow the airport signs), should you need assistance. The staff person is there to provide ground transportation information only. WLC staff do not transport participants.

Transportation options for Ronald Reagan Washington National (DCA) Airport to/from the Omni hotel:

The Omni hotel does not offer a shuttle service to/from Ronald Reagan Washington National (DCA) Airport.

The Omni hotel is approximately 8 miles from Ronald Reagan Washington National (DCA) Airport.

- **Taxi:** from Ronald Reagan Washington National (DCA) Airport – approximately \$20-\$30 for the 20-25-minute drive.
- **Shuttle Service:** Super Shuttle is located at Ronald Reagan (DCA) Ground Transportation and can be scheduled ahead of time by calling 1-800-BLUE-VAN (1-800-258-3826), booking online or locating the kiosk at ground transportation. The trip is approximately \$16 per person and an additional \$12 for each additional passenger. For more information, visit www.supershuttle.com.
- **Metro:** Ronald Reagan Washington National (DCA) Airport offers convenient access to Washington, D.C.'s public transportation system, known as the Metro. The escalator to the Metro station at DCA airport is located in Terminal B only, lower level, near baggage claim #10.

Take the Blue Line in the direction of Largo Town Center to the Metro Center metro station. Change to the Red Line in the direction of Shady Grove to the Woodley Park/Zoo/Adams Morgan Metro Station.

Metro Fare (SmarTrip Cards) can be purchased from self-service machines outside all Metro stations for a one-time \$2 charge, plus the cost of the fare. The SmarTrip cards are reloadable, and you only pay the \$2 the first time. Fare for this Metro ride is approximately \$3 -\$4 per person (plus \$2 for the SmarTrip card).

For a map of the Metro system or more information, visit www.wmata.com. Smartphone users are encouraged to download one of the many free applications, which feature interactive Metro maps.

The hotel is located one block from the Woodley Park/Zoo/Adams Morgan Metro Station. Once you have exited the Metro station via the escalators, turn right and go down the stairs. Turn left and walk to Calvert Street (one block). Cross the street, take a right and walk straight. The hotel will be on the left.

Transportation options for Washington Dulles International (IAD) Airport to/from the Omni Hotel:

The Omni hotel does not offer a shuttle service to/from Washington Dulles International (IAD) Airport.

The Omni hotel is approximately 30 miles from Washington Dulles International (IAD) Airport.

WLC Staff will not be stationed at Washington Dulles International (IAD) Airport.

- **Taxi:** from Washington Dulles International (IAD) Airport – approximately \$80-\$90 for the 80-90-minute drive.
- **Shuttle Service:** Super Shuttle is located at Washington Dulles International (IAD) Airport Ground Transportation and can be scheduled ahead of time by calling 1-800-BLUE-VAN (1-800-258-3826), booking online or locating the kiosk at ground transportation. The trip is approximately \$30 per person



NATIONAL
FFA ORGANIZATION

Washington Leadership Conference

and an additional \$12 for each additional passenger. For more information, visit www.supershuttle.com.

Metro: Washington, D.C.'s public transportation system is known as the Metro. Please note: Washington Dulles International (IAD) Airport does NOT have direct access to the Metro.

Take the Washington Flyer Silver Line Express bus service, which provides a connection between the Dulles Main Terminal and the Silver Line's Wiehle-Reston East Metrorail Station, about 15 minutes away. Boarding in the Airport: Purchase tickets at the counter located inside Arrivals Door# 4 in the Main Terminal. From baggage claim, go up the ramp at the sign for Door #4. Nonstop, frequent service every 15 minutes during peak times and 20 minutes off-peak. \$5 fare each ride (cash or credit card only; SmarTrip Cards not accepted).

Once at the Wiehle-Reston East Metrorail Station, take the Silver Line in the direction of Ballston to the East Falls Church Metro Station. Change to the Orange Line in the direction of New Carrollton to the Metro Center Metro Station. Change to the Red Line in the direction of Shady Grove to the Woodley Park/Zoo/Adams Morgan Metro Station.

Metro Fare (SmarTrip Cards) can be purchased from self-service machines outside all Metro stations for a one-time \$2 charge, plus the cost of the fare. The SmarTrip cards are reloadable, and you only pay the \$2 the first time. The fare for this Metro ride is approximately \$4 -\$5 per person (plus \$2 for the SmarTrip card).

For a map of the Metro system or more information, visit www.wmata.com. Smartphone users are encouraged to download one of the many free applications, which feature interactive Metro maps.

The hotel is located one block from the Woodley Park/Zoo/Adams Morgan Metro Station. Once you have exited the Metro station via the escalators, turn right and go down the stairs. Turn left and walk to Calvert Street (one block). Cross the street, take a right and walk straight. The hotel will be on your left.

Transportation options for Baltimore-Washington International (BWI) Airport to/from the Omni Hotel:

The Omni hotel does not offer a shuttle service to/from Baltimore-Washington International (BWI) Airport.

The Omni hotel is approximately 38 miles away from Baltimore-Washington International (BWI) Airport.

WLC staff will **not** be stationed at the Baltimore-Washington International (BWI) Airport.

Transportation options at Baltimore-Washington International (BWI) Airport to/from the Omni hotel:

- **Taxi:** from Baltimore-Washington International (BWI) Airport - \$110-\$125 for the 120 plus-minute drive.

Shuttle Service: Super Shuttle is located at Baltimore-Washington International (BWI) Ground Transportation and can be scheduled ahead of time by calling 1-800-BLUE-VAN (1-800-258-3826), booking online or locating the kiosk at ground transportation. The trip is approximately \$37 per person and an additional \$12 for each additional passenger. For more information, visit www.supershuttle.com.

Metro: Washington, D.C.'s public transportation system is known as the Metro. Please note: Baltimore-Washington International (BWI) Airport does NOT have direct access to the



NATIONAL
FFA ORGANIZATION

Washington Leadership Conference

Metro.

Take the free shuttle from the airport to the BWI Marshall Rail Station and take either the Amtrak or MARC train to Union Station. Approximately \$6 for MARC. MARC is available Monday – Friday (limited schedules on holidays). Amtrak is available daily with service on the weekends (ticket prices vary).

Once at Union Station, take the Metro (Red Line) in the direction of Shady Grove to the Woodley Park/Zoo/Adams Morgan stop.

Metro Fare (SmarTrip Cards) can be purchased from self-service machines outside all Metro stations for a one-time \$2 charge, plus the cost of the fare. The SmarTrip cards are reloadable, and you only pay the \$2 the first time. The fare for this Metro ride is approximately \$2-\$3 per person (plus \$2 for the SmarTrip card).

For a map of the Metro system or more information, visit www.wmata.com. Smartphone users are encouraged to download one of the many free applications, which feature interactive Metro maps.

The hotel is located one block from the Woodley Park/Zoo/Adams Morgan Metro Station. Once you have exited the Metro station via the escalators, turn right and go down the stairs. Turn left and walk to Calvert Street (one block). Cross the street, take a right and walk straight. The hotel will be on your left.

Travel by Amtrak Train or Greyhound Bus

Use the Amtrak train to the Washington, D.C. (WAS) Union Station destination or via the Greyhound Bus to the Union Station destination.

The Omni hotel does not offer a shuttle service to/from Union Station.

The Omni hotel is approximately 8 miles from Union Station.

WLC Staff will **not** be stationed at the Amtrak train or Greyhound bus terminals at Union Station.

Transportation Options for Union Station to/from the Omni Hotel:

- **Taxi:** from Union Station to Omni hotel - approximately \$20-\$30 for the 21-31-minute drive.
- **Metro:** Washington, D.C.'s public transportation system is known as the Metro. Locate the Union Station Metro Station. Take the Red Line in the direction of Shady Grove to the Woodley Park/Zoo/Adams Morgan stop.

Metro Fare (SmarTrip Cards) can be purchased from self-service machines outside all Metro stations for a one-time \$2 charge, plus the cost of the fare. The SmarTrip cards are reloadable, and you only pay the \$2 the first time. The fare for this Metro ride is approximately \$2-\$3 per person (plus \$2 for the SmarTrip card).

For a map of the Metro system or more information, visit www.wmata.com. Smartphone users are encouraged to download one of the many free applications, which feature interactive Metro maps.

The hotel is located one block from the Woodley Park/Zoo/Adams Morgan Metro Station. Once you have exited the Metro station via the escalators, turn right and go down the stairs. Turn left and walk to Calvert Street (one block). Cross the street, take a right and walk straight. The hotel will be on your left.



NATIONAL
FFA ORGANIZATION

Washington Leadership Conference

There is no Super Shuttle service at Union Station.

Travel by Car

WLC participants wishing to drive to the conference may go directly to the Omni Shoreham Hotel using the 2500 Calvert St., Washington, D.C. 20008 address for GPS/navigation systems and applications.

CONGRESSIONAL VISITS

Each week, students will have the opportunity to visit with their senators or representatives. You and your chapter should make an appointment as soon as possible with your senator or representative by first phoning the appointment secretary and following up with a letter (**see the sample letter below**). Most legislative leaders and their staff welcome the opportunity to meet with you. This opportunity to visit congressional leaders should be scheduled on **Friday, between the hours of 9:30 a.m. and Noon**. The telephone number for the House of Representatives and the Senate is 1-202-224-3121. **Please note that you cannot check out students before or after the designated time.**

Additional questions? Please email wlc@ffa.org or call 317-802-6060.

